

BBS ARCHITECTS LANDSCAPE ARCHITECTS ENGINEERS

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April 20, 2019

BID ADDENDUM NO. 1

Re: Pocantico Hills CSD
Proposed Emergency Generator
SED NO. 66-08-02-04-0-001-034
BBS File NO. 20-241

This addendum contains changes to the requirements of the contract drawings and/or project manual. Such changes shall be incorporated into the contract documents and shall apply to the work with the same meaning and force as if they had been included in the original documents. Wherever this addendum modifies a portion of a paragraph of project manual or any portion of the drawing, the remainder of the paragraph or drawing affected shall remain in force.

The conditions of the basic project manual shall govern all work described in this addendum. Wherever the conditions of work and the quality or quantity of materials or workmanship are not fully described in this addendum, the conditions of work, etc. included in the basic project manual for similar items of work shall apply to the work described in this addendum.

The "Conditions of the Contract" apply to all work described in this addendum.

The following changes shall be and are hereby made:

Note: Bid opening date has been revised. Refer to revised invitation to bidders included in this addendum.

PROJECT MANUAL MODIFICATIONS

1. **F - Invitation to Bidders**
The attached revised specification shall replace the one in the project manual.
2. **I- Bid Proposal Form**
The attached revised specification shall replace the one in the project manual.
3. **01020 - Allowances**
The attached revised specification shall replace the one in the project manual.

End of Addendum

BBS Architects, Landscape Architects and Engineers, P.C.

Invitation to Bidders

BOARD OF EDUCATION
Pocantico Hills Central School District

Electrical Contractor Work (EC-1)
(Single Prime Contract)

PUBLIC NOTICE: is hereby given for separate contract sealed bids for: **Generator Project at Pocantico Hills Central School District.** Bids will be received by the School District, **April 28, 2021 at 1:00 p.m.** in the **Main Office, 599 Bedford Road, Sleepy Hollow New York 10591** and at said time and place publicly opened and read aloud. **The Public opening of the bid will be held by way of Video Conference Via:**

[Join Zoom Meeting](#)

<https://us05web.zoom.us/j/86515912513?pwd=d3RvdWZlMG9rT0o2RWoveUJEMmRPUT09>

Meeting ID: 865 1591 2513

Passcode: nanzk7

The Contract Documents may be examined at the Office of the Architect, **BBS Architects, Landscape Architects and Engineers, P.C., 187 Wolf Road, Albany, New York, (518-621-7650)**; however the Contract Documents may only be obtained thru the Office of **REV, 330 Route 17A Suite #2, Goshen New York 10924 (877-272-0216)** beginning on **April 9, 2021.** Complete digital sets of Contract Documents shall be obtained online (with a free user account) as a download for a **non-refundable fee of Forty-Nine (\$49.00) Dollars** at the following websites: www.bbsprojects.com or www.usinglesspaper.com under 'public projects'. Optionally, in lieu of digital copies, hard copies may be obtained directly from REV upon a **deposit of One Hundred (\$100.00) Dollars** for each complete set. **Checks for deposits shall be made payable to the DISTRICT, POCANTICO HILLS CENTRAL SCHOOL DISTRICT** and may be uncertified. All bid addenda will be transmitted to registered plan holders via email and will be available at the above referenced websites. Any bidder requiring documents to be shipped shall make arrangements with the printer and pay for all packaging and shipping costs. Plan holders who have obtained hard copies of the bid documents will need to make the determination if hard copies of the addenda are required for their use, and coordinate directly with the printer for hard copies of addenda to be issued. There will be no charge for registered plan holders to obtain hard copies of the bid addenda. The bid deposit for hard copies will be returned upon receipt of plans and specifications, in good condition, within thirty days after bid date, except for the lowest responsible bidder, whose check will be forfeited upon the award of the contract.

The Contract will be awarded to the lowest responsible bidder or the proposals will be rejected within 45 days of the date of opening proposals. Bids shall be subject, however, to the discretionary right reserved by the School District to waive any informalities, accept or reject any alternatives, reject any proposals and to advertise for new proposals, if in its opinion the best interest of the School District will thereby be promoted.

Each bidder may not withdraw his bid within 45 days after the formal opening thereof. A bidder may withdraw his bid only in writing and prior to the bid opening date.

BY ORDER OF THE
BOARD OF EDUCATION
Pocantico Hills Central School District
Dated: April 20, 2020

POCANTICO HILLS CSD - PROPOSED EMERGENCY GENERATOR
BID PROPOSAL FORM

NAME OF BIDDER: _____

BUSINESS ADDRESS: _____

TELEPHONE NUMBER: _____ DATE OF BID: _____

The bidder mentioned above declares and certifies:

First: That said bidder is of lawful age and the only one interested in this bid, and that no one other than said bidder has any interest herein.

Second: That this bid is made without any previous understanding, agreement, or connection with any other person, firm, or corporation making a bid for the same purpose, and is in all respects fair and without collusion or fraud.

Third: That no member of the Board of Education of the Pocantico Hills Central School District, Town of Sleepy Hollow, New York, nor any officer or employee or person whose salary is payable as a whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work, or services to which it relates, or in any portion of the profits thereof.

Fourth: That said bidder has carefully examined the Instruction to Bidders, schedules, and specifications prepared under the direction of the Board of Education, and will, if successful in this bid, furnish and deliver at the prices bid and within the time stated, all materials, supplies, apparatus, goods, wares, merchandise, services, or labor for which this bid is made.

Fifth: ~~Single Prime Contracts: Where the project cost does not exceed \$1,500,000 and the Owner has decided to solicit bids from one general contractor, the Bidder shall submit with its bid a separate sealed list that names each subcontractor that the bidder will use to perform work in the contract, and the agreed upon amount to be paid to each, for: (A) Plumbing and gas fitting; (B) Steam heating, hot water heating, ventilating and air condition apparatus and (C) Electric wiring and standard illuminating fixtures.~~

~~After the low bid is announced, the sealed list of subcontractors submitted with such low bid shall be opened and the names of such subcontractors shall be announced, and thereafter any change of subcontractor or agreed upon amount to be paid to each shall require the approval of the public~~

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BID PROPOSAL FORM

~~owner, upon a showing presented to the public owner of legitimate construction need for such change, which shall be open to public inspection.~~

Sixth: That the prices quoted are exclusive of all federal, state, and municipal sales and excise taxes.

Seventh: The undersigned further declares that he has received and examined the following addenda:

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

FOR PROPOSAL FORM TO BE VALID, ALL PAGES OF THE PROPOSAL FORM MUST BE DULY EXECUTED.

Eighth: The Bidder shall check here _____ if the bid has been based upon equivalents in lieu of any kind, type, brand, or manufacturer of material other than those named in the specifications. If checked, the Bidder shall submit the Equivalency Form in accordance with Instructions to Bidders, Paragraph 8B. This item in no way prohibits the Bidder from submitting equivalents after the award of contract.

Ninth: The undersigned further understands and agrees that he is to furnish all labor, materials, equipment, supplies, and other facilities and things necessary and required for the execution and completion of:

POCANTICO HILLS CSD - PROPOSED EMERGENCY GENERATOR

in strict accordance with the contract documents:

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POCANTICO HILLS CSD - PROPOSED EMERGENCY GENERATOR
BID PROPOSAL FORM

BASE BID EC-1

The Electrical Contractor shall state the complete price to perform all **electrical work** including, but not limited to, **supply, delivery and installation of proposed emergency generator including all demolition work**, as shown on the drawings and specified herein.

BASE BID **EC-1** BID PRICE = \$ _____

Lump Sum Allowance No. 1 = \$ _____ \$10,000
(See Section 1020)

TOTAL ELECTRICAL CONSTRUCTION

BASE BID EC-1 BID PRICE = \$ _____

Total Construction Base Bid EC-1 Price written in dollars and cents

\$ _____

Total Construction Base Bid EC-1 Price written in words

ALTERNATES FOR BASE BID EC-1

1. ALTERNATE NO. 1 TO EC-1

The Electrical Contractor shall state the complete price to be **(deducted from)** the base bid to **supply and deliver proposed generator and ATS switch to site**, as shown on the drawings, and specified herein. Base bid shall include installation.

Deduct: \$ _____
Bid Price written in dollars and cents

\$ _____
Bid Price written in words

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BID PROPOSAL FORM

ALTERNATES FOR BASE BID EC-1

2. ALTERNATE NO. 2 TO EC-1

The Electrical Contractor shall state the complete price to be **(added to)** the base bid to **provide and install fencing, gates, privacy screen, and footing posts** as shown on the drawings, and specified herein.

Add: \$ _____
 Bid Price written in dollars and cents

 \$ _____
 Bid Price written in words

3. ALTERNATE NO. 3 TO EC-1

The Electrical Contractor shall state the complete price to be **(added to)** the base bid to **remove and dispose of existing 75kw generator in 'Boiler Room E'** as shown on the drawings, and specified herein. Base bid shall include demolition shown on drawings.

Add: \$ _____
 Bid Price written in dollars and cents

 \$ _____
 Bid Price written in words

4. ALTERNATE NO. 4 TO EC-1

The Electrical Contractor shall state the complete price to be **(added to)** the base bid to **remove and dispose of existing 35kw generator in 'Boiler Room 251'** as shown on the drawings, and specified herein. Base bid shall include demolition shown on drawings.

Add: \$ _____
 Bid Price written in dollars and cents

 \$ _____
 Bid Price written in words

POCANTICO HILLS CSD - PROPOSED EMERGENCY GENERATOR
BID PROPOSAL FORM

BASE BID MC-1

The Mechanical Contractor shall state the complete price to perform all **Mechanical work** including, but not limited to, **demolition and proposed mechanical work**, as shown on the mechanical drawings and specified herein.

BASE BID MC-1 BID PRICE = \$ _____

Lump Sum Allowance No. 2 = \$ _____ \$10,000
(See Section 1020)

TOTAL MECHANICAL CONSTRUCTION

BASE BID MC-1 BID PRICE = \$ _____

Total Construction Base Bid MC-1 Price written in dollars and cents

\$ _____

Total Construction Base Bid MC-1 Price written in words

The Board of Education hereby reserves the right to accept or reject any item set forth individually in Paragraph Nine above. The Owner may determine the lowest bid by adding one base bid to other base bid(s) and/or by adding to or deducting from those base bid(s), additive or deduct alternates, unit prices, or substitutions, if any, which the Owner elects to accept after the opening of bids.

Tenth: BID SECURITY

Each bidder shall deposit with his bid a bid bond, bank draft, or certified check in the amount of not less than five percent (5%) of the Base Bid made payable to:

Pocantico Hills CSD Board of Education,
in the amount:

_____ \$ (_____)

AND agrees such surety shall be a measure of liquidated damages should he default in delivery of agreement.

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Eleventh: **COMPLETION** (Contractor shall fill in number of days)

It is intended that the work under this contract be completed substantially within _____ consecutive calendar days after receipt of authorized letter of intent issued by the District.

Twelfth: **NON-COLLUSIVE BIDDING CERTIFICATION**
General Municipal Law, Section 103-d
(Submit with Bid Proposal Form)

- A. By submission of this bid, the bidder and each person signing on behalf of the bidder certifies, and if this is a joint bid each party hereto certifies as to its own organization, under penalty of perjury that to the best of the bidder's knowledge and belief:
1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 3. No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit a bid for the purpose of restricting competition.
- B. A bid shall not be considered for award nor shall award be made where A-1, 2, and 3 above have not been complied with provided, however, that if in any case the bidder shall so state and shall furnish with a bid a signed statement which sets forth in detail the reasons therefore, where A-1, 2, and 3 above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department agency, or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

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The fact that the bidder: (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute without more, a disclosure within the meaning of Paragraph A above.

- C. If the bidder is a corporation, the corporation shall be deemed to have been authorized by the Board of Directors of the bidder to make the above certification and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

(Seal of Corporation) _____
Corporate or Company Name

By: _____
Signature Title

Date: _____

Thirteenth:

On acceptance of this proposal for said work, the undersigned hereby binds himself or themselves to enter into written contract with the Board of Education within ten (10) days of date of notice of award, and to comply in all respects with the provisions set forth in "Instructions for Bidders" and "General Conditions of Contract" in relation to security for the faithful performance of the terms of said contract.

IF A CORPORATION (Seal of corporation):

NAME

ADDRESS

President

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BID PROPOSAL FORM

Secretary

Treasurer

IF A FIRM:

NAME OF MEMBERS

ADDRESS

DIVISION 1 - GENERAL REQUIREMENTS

SECTION 01020 - ALLOWANCES

1.01 WORK INCLUDED

- A. The Contractor shall provide all labor, materials, equipment and services so as to perform all work of this section and related work indicated on the Construction Drawings and as specified herein, including, but not limited to, the following:
1. Inclusion of the Allowances herein.
 2. In addition to the work indicated on the Construction Drawings and elsewhere in this Project Manual and specification, the Contractor shall perform additional work as may be ordered by the Owner's Representative, Owner, or Architect.
 3. The following amounts are for any additional work as may be required or ordered by the Owner, Owner's Representative, or Architect or required due to field related conditions. Any additional work relative to these allowances will be authorized and instituted through the Change Order process. Any unused portion in whole or in part of the allowance shall be refunded to the Owner, also through the Change Order process.
 4. The Contractor's costs for unloading and handling at the site, overhead, profit and other expenses contemplated for the stated allowance amounts shall be included in its contract sum and not in the allowances.

1.02 RELATED WORK

- A. Refer to the related and associated divisions of the Project Manual and Specification for related additional or supplementary details and information.

1.03 CONTRACT DOCUMENTS

- A. Applicable provision of the Conditions of the Contract shall govern all work under this section.

1.04 ALLOWANCES

1. The Electrical Contractor shall include in Base Bid EC-1 the sum of Ten Thousand Dollars (\$10,000 for unforeseen conditions).
2. ***The Mechanical Contractor shall include in Base Bid MC-1 the sum of Ten Thousand Dollars (\$10,000 for unforeseen conditions.***

END OF SECTION